

DAMAGE CLAIMS

Project Goals

- **Recovery For Damages To State Property**
- **Put Charges Where They Belong**
- **Accountability For The Responsible Party**
- **Post Revenue Where It Belongs**

Damage Process

- **Creation Of The Customer Master**
- **Capture All Related Cost**
- **Creation Of The Sales Order**
 - (Sales Order ties the customer master, expenditure & invoice together)
- **Creation Of The Billing Document**
- **Invoicing & Posting Payment**

IM Requirements

- Capturing Repair Costs On A Statistical Internal Orders
- Statistical Order Maintenance
- Getting The Information To The Business Officers
- Get Copy Of The Police Report
(IM Individual responding to incident)

Statistical Internal Orders

- **Local Maintenance**
(can be created by Engineers and Dept. Heads)
- **Isolation of Cost**
- **Used With WBS Number** (WBS To Be Determined)
- **Can Be Closed At Anytime**

Creation Of Statistical Order (step 1)

Order Edit Goto Extras Environment System Help

Master data

Order type: PROJ Statistical Order for Projects

Reference

Order

K001 oucs28a2 OVR

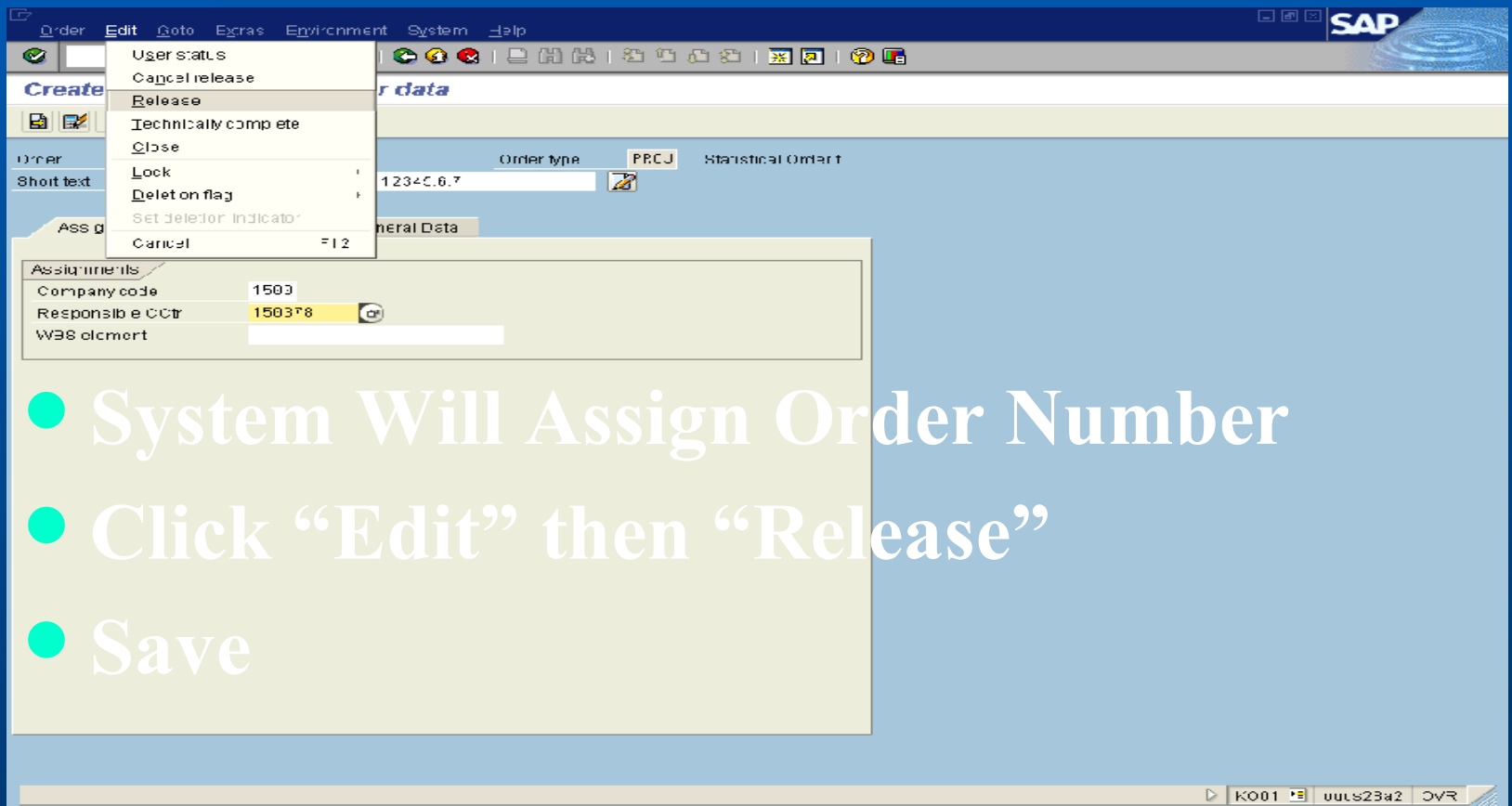
- Use Transaction K001
- Enter “PROJ”
- Enter

Creation Of Statistical Order (step 2)

The screenshot shows the SAP 'Create Internal Order: Master data' screen. The 'Order type' is set to 'PRCJ' and 'Statistical Order' is checked. The 'Short text' field contains 'Anywhere ITS is for WBS 1234C.6.7'. The 'Assignments' tab is active, showing 'Company code' as 1503 and 'Responsible Cctr' as 150378. The 'WBS element' field is empty. The status bar at the bottom shows 'K001', 'uuus2342', and 'OVR'.

- Enter Master WBS Number In Text ONLY
- Enter Short Text And Cost Center
- DO NOT ENTER A WBS NUMBER
- Save

Creation Of Statistical Order (step 3)



Viewing/Printing Statistical Internal Order Details

- Enter Transaction “S_ALR_87012999”
 - (May need to change layout to include transaction “Aux. Acct assignment_1”)
- Enter Statistical Internal Order
- Enter Timeframe For Incident
- Execute (performed by IM)

Transaction

“S ALR 87012999”

Report Edit Goto View Extras Settings System Help

SAP

Orders: Actual/Plan/Commitments

On/Off

Index: Actual/Plan/Commitments Date: EE/1E/2006 15:27:53 Page: 2 / 4

Index/Group 9800660 Complete NCMP Project Rhodes Rd
Reporting period 12 2005

Cost elements	Actual	Commitment	Assigned	Plan	Available
52174000 Waste Disposal	582.61		582.61		582.61
52590002 Rent Equip Trn Indiv	5,000.00		5,000.00		5,000.00
53150004 Medical & Safety Supplies	61.62		61.62		61.62
53260000 Maint Mtrls & Sup AG	1,012.90		1,012.90		1,012.90
53201000 Maint Mtrls & Sup AT	1,908.73		1,908.73		1,908.73
53290001 Maint Mtrls & Sup OH	728.42		728.42		728.42
930000001 Stc Labor Costs	7,986.59		7,986.59		7,986.59
930000002 Stc Equip Renta	4,200.88		4,200.88		4,200.88
* Costs	21,481.23		21,481.23		21,481.23
** Balance	21,481.23		21,481.23		21,481.23

Index: Actual/Plan/Commitments Date: EE/1E/2006 15:27:53 Page: 3 / 4

Index/Group 9800660 Complete NCMP Project Rhodes Rd
Reporting period 12 2005

Cost elements	Purch. rec.	Pur. Order	Reserved	Total
53260000 Maint Mtrls & Sup AG				
53201000 Maint Mtrls & Sup AT				
* Total				

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Details - Transaction “KO01”

Program Edit View Extras System Help

SAP

Display Actual Cost Line Items for Orders : Initial Screen

Further selection criteria...

Order 9800300 IL

or

Order group

Cost element

or

Cost element group

Posting date 07/01/2005

Posting date 08/31/2006

Settings

Display variant LEE STATUS STATISTICAL REPORTING

More settings

- Enter Statistical Internal Order
- Enter Appropriate Timeframe
- Execute

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Details

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Display Actual Cost Line Items for Orders

Order	Actual assignment L	Cost element	Cost element name	Value	ROL	Quant	P	OFAct	OFStact	Name of offsetting account	FA	ReTchNo	Doc. date
9800630	CTR 15C384	53290001	Mainl Mtlc 8Sup Cth	7.26		3	EA	M	11220004	Inv CnstMtl Sup	3855	4301524309	11/21/2005
9800630	CTR 15C384	53290002	Ran. Equip 1m Indiv	5,000.00		1.000	M...	K	12143	ERIGOS CONSTRUCTION EQ...	3772	5201359011	11/28/2005
9800630	CTR 15C384	532174003	Waste Disposcl	180.00		4.000	TGN	K	1148C	J. MAR & MEDLIN, INC.	3772	5201359414	11/30/2005
9800630	CTR 15C384	532174003	Waste Disposcl	36.00		4.000	TGN	K	1148C	J. MAR & MEDLIN, INC.	3772	5201359414	
9800630	CTR 15C384	53261000	Mainl Mtlc & Sup AT	157.00		0.001	TGN	K	20184	HANES CONSTRUCTION CO.	3772	5201359088	
9800630	CTR 15C384	53261000	Mainl Mtlc & Sup AT	87.11		1.923	TGN	K	20184	HANES CONSTRUCTION CO.	3772	5201359088	
9800630	CTR 15C384	53261000	Mainl Mtlc & Sup AT	207.80		4.695	TGN	K	20184	HANES CONSTRUCTION CO.	3772	5201359088	
9800630	CTR 15C384	53261000	Mainl Mtlc & Sup AT	807.69		19.000	TGN	K	20184	HANES CONSTRUCTION CO.	3772	5201359088	
9800630	CTR 15C384	53261000	Mainl Mtlc & Sup AT	663.05		15.483	TGN	K	20184	HANES CONSTRUCTION CO.	3772	5201359088	
9800630	CTR 15C384	53290001	Mainl Mtlc 8Sup Cth	38.64		8.000	ROL	M	11220004	Inv CnstMtl Sup	3772	4301524447	12/16/2005
9800630	CTR 15C384	53290001	Mainl Mtlc 8Sup Cth	2.06		5	LA	M	11220004	Inv CnstMtl Sup	3772	4301524447	
9800630	CTR 15C384	53260000	Mainl Mtlc & Sup AS	147.23		15.850	TGN	K	12301	MARTIN MARIETTA MATER AL...	3772	5201356677	12/19/2005
9800630	CTR 15C384	53260000	Mainl Mtlc & Sup AS	150.22		16.400	TGN	K	12301	MARTIN MARIETTA MATER AL...	3772	5201356677	
9800630	CTR 15C384	53260000	Mainl Mtlc & Sup AS	105.80		11.550	TGN	K	12301	MARTIN MARIETTA MATER AL...	3772	5201356677	
9800630	CTR 15C384	53260000	Mainl Mtlc & Sup AS	162.24		16.620	TGN	K	12301	MARTIN MARIETTA MATER AL...	3772	5201356677	
9800630	CTR 15C384	53260000	Mainl Mtlc & Sup AS	105.26		11.400	TGN	K	12301	MARTIN MARIETTA MATER AL...	3772	5201356677	
9800630	CTR 15C384	53260000	Mainl Mtlc & Sup AS	164.06		10.950	TGN	K	12301	MARTIN MARIETTA MATER AL...	3772	5201356677	
				21,481.23		57							
							80.000 FT						
							548.000 H						
							1.800 RL						
							0.000 ROL						
							150.998 TGN						

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Needed For Billing

- Use the S_ALR_87012999 To Get Totals For:
 - Labor Costs
 - Material Cost
 - Equipment Rental
-
- (Data Entry Needs The Total For Each Line)

Billing

- **Make Sure That Data Entry Know Who The Responsible Party Is On The Police Report**
- **Up To Four Different Individuals Can Be Entered On Each Report**

Ready to Bill

- **Print Details Of The Statistical Internal Order**
- **Attach To Police Report**
- **Forward To Data Entry**
- **Normal Damage Claims Procedures Will Apply At This Point**



**STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION**

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

Invoice

Bill To:

Mr.
Ralph Everett
PO Box 245
West Paris ME 04289

Order Information

Customer Number: 33290
Invoice Number: 90154691
Purchase Order #: 098 I-095 B 15
Purchase Order Date: 05/18/2005
Sales Order Number: 143832
Payment Terms: Net due 30 days
Billing Date: 07/27/2006
Due Date: 08/26/2006

Remit To:

North Carolina Department of Transportation
Fiscal Section - Accounts Receivable Unit
1514 Mail Service Center
Raleigh, North Carolina 27699-1514

Contact Person: Melinda Neighbors
Phone: 919-733-3624
Fax: 919-715-8718
Internet: mneighbors@dot.state.nc.us

Page 1 of 1


Invoice Details

Item	Description	Quantity	Unit Price	Amount
0010	PRIMARY BRIDGE DAMAGE - LABOR	1 EA	28,815.74	28,815.74
0020	PRIMARY BRIDGE DAMAGE - EQUIPMENT	1 EA	17,189.73	17,189.73
0030	PRIMARY BRIDGE DAMAGE - MATERIALS	1 EA	566.05	566.05
	Total Amount Due			\$ 46,571.52

Copy of Insurance Company Letter

Text Edit Format System Help

Print Preview for P868 Page 00001 of 00001



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

State Farm
One State Farm Plaza
Bloomington IL 61710

Date: 08/16/2006

Customer Number: 33290
Invoice Number: 90151691

On 05/18/2005, a vehicle owned by your policyholder **Ralph Everett**, Policy No. **1800723-59 4** was responsible for **\$46,571.52** in damage to state property. Repair of this damage will be made in order to continue to protect all citizens on our North Carolina Highways.

Please advise this office if payment has been made for the attached invoice. If payment has not been made, remit promptly in accordance with the instructions at the bottom of the invoice. Otherwise, your policyholder's license may be subject to revocation.

Questions should be referred to Melinda Neighbors, in the NCDOT Accounts Receivable Unit, who can be reached at 919-733-3624.

PRD (3) (600) oues20a2 INC

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Customer Cover Letter

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Print Preview for P868 Page 00001 of 00001

DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

Ralph Everett
PO Box 245
West Paris ME 04289

Date: 08/16/2006

Customer Number: 33290
Invoice Number: 90154691

On 05/18/2005, your vehicle, driven by, **Ralph Everett**, was involved in an accident and is responsible for **\$46,571.52**, in damages to state property. Repair of this damage will be made in order to continue to protect all citizens on our North Carolina Highways. We have also mailed this information to **State Farm**.

Effective January 1, 2006, the North Carolina Department of Transportation will begin charging a late penalty fee of 10% of the unpaid balance on all outstanding invoices. The late penalty charge is a one time charge. In addition to the late penalty, interest charges will accrue at a rate of 9% of the unpaid balance. Interest will be accrued monthly thereafter until the invoice has been cleared. Please make every effort to clear up the unpaid debt to avoid additional cost. These charges will be applied to all invoices that are 30 days or more past due. You are receiving this letter as a courtesy and it also indicates that you currently have outstanding invoices with the Department of Transportation that may be subject to the late penalties and interest charges. The interest will be calculated from the originating date of the invoice.

You may call Melinda Neighbors, at 919-733-3624, extension 465 for inquiries on your particular invoice. All unpaid invoices are subject to referral to the North Carolina Attorney General's Office, collection agencies and/or DMV for driver's license revocation until the debt is settled.

Thank you for your prompt attention to this matter.

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Collection Rates

	<u>Invoiced</u>	<u>Collected</u>	<u>Percentage</u>
• 2004	\$4,386,793.52	\$4,025,670.30	91.76%
• 2005	\$4,292,740.86	\$3,908,742.76	91.05%
• 2006	\$5,459,064.46	\$5,619,868.48	102.94%